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PRIVACY ACT REQUEST

Director, Foreign Affairs Document & Reference Center
Department of State
Room 1239, 2201 C Street N.W.
Washington DC 20520

Dear Sir:

This is a request under the Freedom of Information Act as amended (5 U.S.C. §552).

I write to request a copy of all files your agency indexed or maintained under my name and all documents returnable by a search for documents containing my name. To assist you in your search, I have indicated my social security number, date of birth, place of birth, dates of service and my number while in the service below my signature.

As you know, the amended Act provides that if some parts of a file are exempt from release, that "reasonably segregable" portions shall be provided. I therefore request that, if you determine that some portions of the requested information are exempt, you provide me immediately with a copy of the remainder of the file. I, of course, reserve my right to appeal any such decisions.

If you determine that some or all of the requested information is exempt from release, I would appreciate your advising me as to which exemption(s) you believe covers the information which you are not releasing.